



MCKV INSTITUTE OF ENGINEERING

A NAAC Accredited "A" Grade Autonomous Institute under UGC Act 1956
 Approved by AICTE & affiliated to Maulana Abul Kalam Azad University of Technology, W.B.
 243 G.T. Road (N), Liluah, Howrah- 711204, West Bengal, India

Application form for the Faculty Recruitment

Advertisement No.

Date:

Post Applied for:	Paste a recent passport-size photograph
Department/ Discipline:	
<i>For Office Use</i>	
(i) Serial No :	
(ii) Date of Receipt:	
(iii) Signature of the Scrutiny Committee:	
(iv) Date of scrutiny:	

1.	Name in Full (In Block Letters)				Date of Birth (dd/mm/yyyy)	Gender	Age
2.	Religion	Nationality	Marital Status	Blood Group	No. of Children (if any)	Any history of Major Illness or Physical Disability	
			Recruitment				
3.	Whether any of your relatives are/were student/ employee of MCKVIE? (Yes/No) If yes, provide details						
4.	Father's/ Husband's Name						
5.	Father's/ Husband's Occupation						
6.	Mother's/ Wife's Name						
7.	Mother's/ Wife's Occupation						
8.	Present Employment with Salary Details						
	Institute/ Organization	Designation	Nature of Work	Pay Band	Grade Pay	Total Salary (Per month) in Rs.	
9.	Address for Correspondence						
10.	Email id.						
11.	PAN / Aadhar No.			Mobile No.			
12.	Permanent Address						

13. Educational Qualifications (Please add more rows if needed)							
Sl. No.	Degree Obtained	Discipline	Name of the University/Institute	Year of Passing	% of Marks/CGPA	Class/Division	
(i)	Ph.D.						
(ii)	M.Tech/MS/M.Sc./MA/MBA/MCA/PGDM						
(iii)	BA/B.Sc./B.Tech./B.E						
(iv)	XII Class						
(v)	X Class						
(vi)	Other, if any						
14. Ph.D. Degree Details							
(i) Ph.D. Thesis Title							
(ii) Research area of Ph.D. Thesis work							
(iii) Date of Submission of Ph.D. Thesis							
(iv) Date of the Award of Ph.D. Degree							
(v) Name(s) of Supervisor(s) & Address							
15. M.Tech/MS/M.Sc./MA/ MBA Degree Details							
(i) M.Tech/MS/M.Sc./MA/ MBA Dissertation Title							
(ii) Area of M.Tech/MS/M.Sc./MA/ MBA Dissertation work							
(iii) Name(s) of Supervisor(s) & Address							
16. Post-Doctoral Fellowship Details							
(i) No. of years of Post Doctoral Fellowship							
(ii) Area of Specialization							
(iii) Institute/ R&D Lab							
17. Industrial Experience Details (Add more rows if needed) Industrial Experience (in years):							
Industry/Organization	Start Date	End Date	Duration	Designation	Nature of work	Pay Scale	
18. Teaching Experience Details (Start from present employment) Teaching Experience (in years):							
Institute/Organization	Start Date	End Date	Duration	Designation	Nature of work	Pay Scale	
19. R & D Experience Details (Add more rows if needed) R&D Experience (in years):							
Institute/Organization	Start Date	End Date	Duration	Designation	Nature of work	Pay Scale	
20. Total experience (in Years):							
21. Administrative Experience Details (Add more rows if needed) Administrative Experience (in years):							
Institute/Organization	Start Date	End Date	Duration	Designation	Nature of work	Pay Scale	

22.	Courses Taught during last 3 years (Add more rows if needed)				
	Course Code	Course Title	Level (UG/PG/ Diploma)	No. of Times	
23.	Number of Courses Developed: (Add more rows if needed)				
	Course Code	Course Title	Level (UG/PG/ Diploma)		
24.	Number of Academic Programmes Developed: (Add more rows if needed)				
	Name of the Academic Programme			Level (UG/PG/ Diploma)	
25.	Laboratory Classes conducted during the Last 3 years (Add more rows if needed)				
	Course Code	Course Title	Level (UG/PG)		
26.	Research Laboratories Developed (Add more rows if needed)				
	Name of the Laboratory		Level	Remarks	
27.	Number of Publications (Details of journal and conference publications are to be included in Sl. no.44 and Sl. No. 45 respectively):				
		Nature of publications		Number of publications	
	Refereed Journals	SCI Indexed			
		Scopus/Web of Science Indexed			
		Others			
	Conference Proceedings	SCI Indexed			
Scopus/Web of Science Indexed					
Others					
28.	Number of Books Published: (Add more rows if needed)				
	Title of the Book	Name of Author(s)	Name of the Publisher.	ISBN/ ISSN No	Year of Publication
29.	Number of Chapters Published: (Add more rows if needed)				
	Title of the Chapter & Book	Name of Author(s)	Name of the Publisher	ISBN/ ISSN No.	Year of Publication
30.	Editor of Journals/Editorial board member (Add more rows if needed)				
	Name of the Journal		Name of the Publisher	National /International	Mode of engagement
31.	Reviewer of Journals (Add more rows if needed)				
	Name of the Journal		Name of the Publisher	National /International	
25.	Ph.D. Thesis Supervised (Add more rows if needed)		Completed:		Ongoing:
	Title of the Thesis	Research area	Year	Supervisor/ Co-Supervisor	Completed/O ngoing
32.	Number of Post Graduate Dissertations Supervised: (Add more rows if needed)				
	Title of the Dissertations	Specialization	Year of Completion	Supervisor/ Co-Supervisor	
33.	Number of Undergraduate Projects Supervised (only no.):				
34.	Number of Patents: (Add more rows if needed)				
	Name of Patent	Awarding Organization	Registration No.	Date & Year of Grant /publication	Status (Granted/ published)

35.	Number of Sponsored/ Industry Projects (Add more rows if needed) Completed: On-going:							
	Title of the Project	Sponsored Agency	Year of Completion	PI/ Co- investigator	Total Amount in Lakhs.	Completed/ Ongoing		
36.	Number of Consultancy Projects (Add more rows if needed) Completed: On-going:							
	Title of the Project	Organization	Amount of grant in Lakhs.	Period	PI/ Co- investigator			
37.	Number of Awards/ Honours/Prizes/Medals:							
	Received (include the name of the award/ honours/ prizes/ medals, year, offered by)							
	Proposed, if any							
38.	Number of Short-Term Courses/Workshop/ Symposiums/Seminars organised: (Add more rows if needed)							
	Type of the Course/Workshop/etc.	Name of the Course/Workshop/etc.	Sponsoring Agency	Period of Course (mention dates)	Role			
39.	Number of Short-Term Courses/Workshop/ Symposiums/Seminars/ conferences attended: [Include only the events of more than three days' duration (not applicable for conferences). Add more rows if needed]							
	Type of the Course/Workshop/etc.	Name of the Course/Workshop/etc.	Sponsoring Agency	Period of Course (mention dates)	Role			
40.	Membership/Fellowship in Professional Bodies, if any (Add more rows if needed)							
	Name of the Professional Body		Membership status (Life/ Annual)					
41.	Research Plan: Your immediate short-term plans for the development of research at MCKVIE. Also include the laboratory facilities (equipment, space, funds, manpower) that you will need for the same (write within 150 words)							
42.	List the courses you would like to develop/ introduce at MCKVIE							
	Course Title(s)		Level (UG/PG)					
43.	List the courses you would like to teach at MCKVIE							
	Course Title(s)		Level (UG/PG)					
44.	List of the journal publications: (Add more rows if needed)							
	Sl No.	Name of Author(s)	Title of Publication	Name of journal, Publisher	Vol. no., Issue No., Page no, Year of Publication	Were you the first/ corresponding author? (Yes/No)	DOI and impact factor (if any)	Whether indexed in SCI/Scopus (yes/no)

45.	List of the conference publications:							(Add more rows if needed)
	Sl No.	Name of Author(s)	Title of Publication	Name of Conference, organizer, venue	Duration (Mention start and end date)	Were you the first/ corresponding author? (Yes/No)	DOI (if any)	Whether indexed in Scopus (yes/no)
46.	Any other details relevant to the post applied (Additional sheets may be attached if required):							
47.	Mention notice period needed for joining if offered a post							
48.	Name two referees with complete contact details including Affiliation, Address, Ph no., & email ID.							
49.	Extra-Curricular Activities:							
50.	Language known							
	Read, speak, write	Speak & Read	Read & Write	Read only	Speak only			
51.	Other data :							
	A)	Why do you desire to change from your present position						
	B)	What is the minimum gross salary acceptable to you if selected						
52.	If you have been involved in any court proceedings, give particulars:							
53.	List of Enclosures:							
	(i)	ANNEXURE I - Age proof						
	(ii)	ANNEXURE II - Proof of last salary drawn						
	(iii)	ANNEXURE III- Certificates and mark sheets (from class X to highest qualification)						
	(iv)	ANNEXURE IV- Documents related to PhD registration						
	(v)	ANNEXURE V- Documents related to work experiences (Teaching, industry, R&D)						
	(vi)	ANNEXURE VI- Documents related to administrative experience						
	(vii)	ANNEXURE VII- The first page of journal and conference publications						
	(viii)	ANNEXURE VIII- other testimonials: Awards /medals etc received, Workshops/ FDP, etc conducted and attended, Professional society membership, Editorial board members etc.						
DECLARATION								
I hereby, solemnly declare that the information furnished in this application are true and correct to the best of my knowledge and belief. If at any time I am found to have concealed/ suppressed any material/ information or given any false details, my appointment shall be liable to be summarily terminated without notice of compensation.								
Place:								
Date:								
								Signature of the Applicant