

	MCKV INSTITUTE OF ENGINEERING A NAAC Accredited "A" Grade Autonomous Institute under UGC Act 1956 Approved by AICTE & affiliated to Maulana Abul Kalam Azad University of Technology, W.B. 243 G.T. Road (N), Liluah, Howrah- 711204, West Bengal, India Application form for the Teaching Staff Recruitment Advertisement No. _____ Date: _____	

Post Applied for:	Paste a recent passport-size photograph	
Department/ Discipline:		
<i>For Office Use</i>		
(i) Serial No : _____ (ii) Date of Receipt: _____ (iii) Signature of the Scrutiny Committee: _____ (iv) Date of scrutiny: _____		

1.	Name in Full (In Block Letters)						
2.	Date of Birth (dd/mm/year)	Gender	Age	Marital Status Married/Unmarried	Religion	Nationality	
3.	Present Employment with Salary Details						
	Institute/Organization	Designation	Nature of Work	Pay Band	Grade Pay	Total Salary (Per month) in Rs.	
4.	Address for Correspondence						
	Mobile Number						
	Email id						
	PAN Card/ Aadhar No.						
5.	Permanent Address						
6.	Educational Qualifications (Please add more rows if needed)						
	Sl. No.	Degree Obtained	Discipline	Name of the University/Institute	Year of Passing	% of Marks/ CGPA	Class/ Division
	(i)	Ph.D.					
	(ii)	M.Tech/MS/M.Sc./ MA/MBA/MCA					
	(iii)	BA/B.Sc./B. Tech.					
	(iv)	XII Class					
	(v)	X Class					
	(vi)	Other, if any					

7.	Ph.D. Degree Details						
	(i) Ph.D. Thesis Title						
	(ii) Research area of Ph.D. Thesis work						
	(iii) Date of Submission of Ph.D. Thesis						
	(iv) Date of the Award of Ph.D. Degree						
	(v) Name(s) of Supervisor(s) & Address						
8.	M.Tech/MS/M.Sc./MA/ MBA Degree Details						
	(i) M.Tech/MS/M.Sc./MA/ MBA Dissertation Title						
	(ii) Area of M.Tech/MS/M.Sc./MA/ MBA Dissertation work						
	(iii) Name(s) of Supervisor(s) & Address						
9.	Post-Doctoral Fellowship Details						
	(i) No. of years of Post Doctoral Fellowship						
	(ii) Area of Specialization						
	(iii) Institute/ R&D Lab						
10.	Industrial Experience Details (Add more rows if needed)				Industrial Experience (in years):		
	Industry/Organization	Start Date	End Date	Duration	Designation	Nature of work	Pay Scale
11.	Teaching Experience Details (In reverse chronological order, starting from present employment)						
	Teaching Experience (in years):						
	Institute/Organization	Start Date	End Date	Duration	Designation	Nature of work	Pay Scale
12.	R & D Experience Details (Add more rows if needed)				R&D Experience (in years):		
	Institute/Organization	Start Date	End Date	Duration	Designation	Nature of work	Pay Scale
13.	Total experience (in Years):						
14.	Administrative Experience Details (Add more rows if needed)				Administrative Experience (in years):		
	Institute/Organization	Start Date	End Date	Duration	Designation	Nature of work	Pay Scale
15.	Courses Taught during last 3 years				(Add more rows if needed)		
	Course Code	Course Title			Level (UG/PG/ Diploma)	No. of Times	
16.	Number of Courses Developed:				(Add more rows if needed)		
	Course Code	Course Title				Level (UG/PG/ Diploma)	

17.	Number of Academic Programmes Developed: (Add more rows if needed)					
	Name of the Academic Programme					Level (UG/PG/ Diploma)
18.	Laboratory Classes conducted during the Last 3 years (Add more rows if needed)					
	Course Code	Course Title				Level (UG/PG)
19.	Research Laboratories Developed (Add more rows if needed)					
	Name of the Laboratory		Level (UG/PG)		Remarks	
20.	Number of Publications (Details of journal and conference publications are to be included in Sl. no.41 and Sl. No. 42 respectively):					
		Nature of publications			Number of publications	
	Refereed Journals	SCI Indexed				
		Scopus/Web of Science Indexed				
		Others				
	Conference Proceedings	SCI Indexed				
		Scopus/Web of Science Indexed				
Others						
21.	Number of Books Published: (Add more rows if needed)					
	Title of the Book	Name of Author(s)	Name of the Publisher	ISBN No.	Year of Publication	Reprint No./ Edition No.
22.	Number of Chapters Published: (Add more rows if needed)					
	Title of the Chapter & Book	Name of Author(s)	Name of the Publisher	ISBN No.	Year of Publication	Reprint No./ Edition No.
23.	Editor of Journals/Editorial board member (Add more rows if needed)					
	Name of the Journal		Name of the Publisher		National /International	Mode of engagement
24.	Reviewer of Journals (Add more rows if needed)					
	Name of the Journal		Name of the Publisher		National /International	
25.	Ph.D. Thesis Supervised (Add more rows if needed)			Completed:		On-going:
	Title of the Thesis	Research area	Year	Supervisor/ Co-Supervisor	Completed/ On-going	
26.	Number of Post Graduate Dissertations Supervised: (Add more rows if needed)					
	Title of the Dissertations	Specialization		Year of Completion	Supervisor/ Co-Supervisor	
27.	Number of Under Graduate Projects Supervised (only no.):					
28.	Number of Patents: (Add more rows if needed)					
	Name of Patent	Awarding Organization	Registration No.	Date & Year of Award /publish	Status (Awarded/ published/Submitted)	
29.	Number of Sponsored/ Industry Projects (Add more rows if needed) Completed: On-going:					
	Title of the Project	Sponsored Agency	Year of Completion	PI/ Co-investigator	Total Amount in Lakhs.	Completed/ Ongoing

30.	Number of Consultancy Projects (Add more rows if needed) Completed:					On-going:		
	Title of the Project	Organization	Amount of grant in Lakhs.			Period	PI/ Co- investigator	
31.	Number of Awards/ Honours/Prizes/Medals:							
	Received (include the name of the award/ honours/ prizes/ medals, year, offered by)							
	Proposed, if any							
32.	Number of Short-Term Courses/Workshop/ Symposiums/Seminars organised: (Add more rows if needed)							
	Type of the Course/Workshop/etc.	Name of the Course/Workshop/etc.	Sponsoring Agency	Period of Course (mention dates)	Role			
33.	Number of Short-Term Courses/Workshop/ Symposiums/Seminars/ conferences attended: [Include only the events of more than three days' duration (not applicable for conferences). Add more rows if needed]							
	Type of the Course/Workshop/etc.	Name of the Course/Workshop/etc.	Sponsoring Agency	Period of Course (mention dates)	Role			
34.	Membership/Fellowship in Professional Bodies, if any (Add more rows if needed)							
	Name of the Professional Body			Membership status (Life/ Annual)				
35.	Research Plan: Your immediate short-term plans for the development of research at MCKVIE. Also include the laboratory facilities (equipment, space, funds, manpower) that you will need for the same (write within 150 words)							
36.	List the courses you would like to develop/ introduce at MCKVIE							
	Course Title(s)			Level (UG/PG)				
37.	List the courses you would like to teach at MCKVIE							
	Course Title(s)			Level (UG/PG)				
38.	Mention notice period needed for joining if offered a post							
39.	Name two referees with complete contact details including Affiliation, Address, Ph no., & email ID.							
40.	Any other relevant information							
41.	List of the journal publications: (Add more rows if needed)							
	Sl No.	Name of author(s)	Title of Publication	Journal name, Publisher	Vol. no., Issue No., Page no., Year of publication	Whether you were the first/ corresponding author? (Yes/No)	DOI and impact factor (if any)	Whether indexed in SCI/Scopus? (yes/No)

42.	List of the conference publications: (Add more rows if needed)						
(Include only if the full paper is published in the conference proceedings.)							
Sl No.	Name of author(s)	Title of Publication. Page no.	Name of Conference, Organiser, Venue	Duration (Mention start and end date)	Whether you were the first/ corresponding author? (Yes/No)	DOI (if any)	Whether indexed in SCI/Scopus? (yes/No)

43.	List of Enclosures:
ANNEXURE I - Age proof	
ANNEXURE II - Proof of the last salary drawn	
ANNEXURE III- Certificates and mark sheets (from class X to highest qualification)	
ANNEXURE IV- Documents related to PhD registration	
ANNEXURE V- Documents related to work experiences (Teaching, industry, R&D)	
ANNEXURE VI- Documents related to administrative experience	
ANNEXURE VII- The first page of journal and conference publications, book and book chapters.	
ANNEXURE VIII- All other testimonials: Patents, Projects, Consultancy, PhD thesis, and Masters' dissertation supervised, Awards /medals, etc received, Workshops/ FDP, etc conducted and attended, Professional society membership, Editorial board members etc.	

DECLARATION

I hereby, solemnly declare that the information furnished in this application are true and correct to the best of my knowledge and belief. If at any time I am found to have concealed/ suppressed any material/ information or given any false details, my appointment shall be liable to be summarily terminated without notice or compensation.

Place:

Date:

Signature of the Applicant