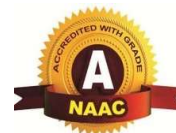




# MCKV INSTITUTE OF ENGINEERING

An Autonomous Institute under UGC Act 1956  
Approved by AICTE & affiliated to Maulana Abul Kalam Azad University of Technology, W.B.  
NAAC Accredited "A" Grade Institute



243 G.T. Road (N), Liluah, Howrah- 711204, West Bengal, India

Ph: +91 33 26549315/17 Fax +91 33 26549318 Web: [www.mckvie.edu.in](http://www.mckvie.edu.in)

**UG programs offered:** B.Tech in CSE, CSE (Data Science), CSE (AIML), IT, ECE, EE, ME and AUE  
B.Voc in Software Development, Automobile Servicing, Automotive Manufacturing  
**PG programs offered:** M.Tech in Electronics and Communication Engineering, MBA (Marketing, Finance, HR, Data Analytics)

Applications are invited for the following posts with a **recent complete Resume** and self-attested testimonials photocopies within 10 working days. Send your application to [recruitment@mckvie.edu.in](mailto:recruitment@mckvie.edu.in) mentioning the "Post Applied for" as the **subject of the email**.

## For Teaching Posts:

Sl. No.	Positions	Pay Band + AGP	Department	Qualification & Experience
1.	Professor	Rs. 37400 - 67000 + AGP 10000	1. Computer Science & Engineering 2. Computer Science & Engineering (Specialization in Data Science)	<b>Qualification:</b> Ph.D. Degree with First Class at Bachelor's or Master's Degree in the appropriate branch(s). Post Ph.D. publications and guiding Ph.D. student is highly desirable. <b>Experience:</b> Minimum of 10 years teaching/ research/industrial experience of which at least 5 years should be at the level of Associate Professor.
2.	Associate Professor	Rs. 37400 - 67000 + AGP 9000	1. Computer Science & Engineering 2. Computer Science & Engineering (Specialization in Data Science)	<b>Qualification:</b> Ph.D. Degree with First Class at Bachelor's or Master's Degree in the appropriate branch(s). Post Ph.D. publications and guiding Ph.D. student is highly desirable. <b>Experience:</b> Minimum of 5 years teaching/ research/ industrial experience, of which, 2 years post Ph.D. experience is desirable.
3.	Assistant Professor	Rs. 15600 - 39100 + AGP 6000	1. Computer Science & Engineering 2. Computer Science & Engineering (Specialization in Data Science)	<b>Qualification:</b> B.E./B.Tech. and M.E/ M.Tech. in relevant branch with first class or equivalent in any one of the degrees.



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**For Non-Teaching Posts:**

Sl. No.	Positions	Compensation	Department	Qualification & Experience
1.	Registrar	Rs. 37400 - 67000 + AGP 10000	Administration	<b>Qualification:</b> Master's degree with at least 55% marks or its equivalent grade 'B' in UGC 7 point scale. Knowledge of Law is desirable. <b>Experience:</b> (i) At least 15 years' of experience as Assistant Professor in the AGP of Rs.7000 and above or with 8 years' of service in the AGP of Rs.8000 and above including as Associate Professor along with experience in educational administration or (ii) Comparable experience in research establishment and/or other institutions of higher education or (iii) 15 years of administrative experience, of which 8 years shall be as deputy registrar or an equivalent post
2.	Training & Placement Executive	Salary is no bar for deserving candidate	Training and Placement Cell (Administration)	<b>Qualification:</b> Proven knowledge in Training & Placement preferably <b>MBA</b> <b>Experience:</b> 5-10 years in academic institution <b>expected</b> to look after training and placement for <b>MBA and core engineering students</b>
3.	HR Manager	Salary is no bar for deserving candidate	Administration	<b>Qualification:</b> MBA in HR specialisation <b>Experience:</b> At least 5 of years of experience in academic sector specifically in UGC/ AICTE accredited institutes



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4.	<b>Boys' Hostel Warden</b>	Best suited for the right person	Administration	<b>Qualification:</b> Graduate <b>Experience:</b> At least 5 years of experience in a similar domain
5.	<b>Accountant</b>	Best suited for the right person	Administration	<b>Qualification:</b> B.Com (MBA or PGDM is desirable) <b>Experience:</b> At least 5 years of experience in Accounting & Taxation, MIS, Bank Reconciliation and other accounts related jobs
6.	<b>Receptionist</b>	Best suited for the right person	Administration	<b>Qualification:</b> Graduate with proficiency in speaking English, Hindi, and Bengali, knowledge of Microsoft Office <b>Experience:</b> 2-5 years in a similar post.
7.	<b>Tele Caller</b>	Best suited for the right person	Administration	<b>Qualification:</b> Graduate with proficiency in speaking English, Hindi, and Bengali, knowledge of Microsoft Office <b>Experience:</b> 2-5 years in a similar post.
8.	<b>Back Office Staff</b>	Best suited for the right person	Administration	<b>Qualification:</b> Graduate with knowledge of Microsoft Office <b>Experience:</b> 2-5 years in a similar post preferably capable of maintaining data related to NAAC compliance, student cell, and creating a data repository.
9.	<b>Graphic Designer</b>	Best suited for the right person	Administration	<b>Qualification:</b> Graduate with knowledge of Multimedia and Graphics <b>Experience:</b> 2-5 years in a similar post.

**Pay Scale & Allowances: For Faculty Position:** As per AICTE/UGC Norms (6th Pay). Retired Persons with higher qualifications & experiences may also apply. Salary will not be a constraint for the deserving candidate.



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## NOTE:

1. Incomplete applications and/or applications received after the due date shall summarily be rejected and no further correspondence in this matter shall be entertained;
2. Applications received in response to the advertisement will be scrutinized; and short-listed candidates only will be called for an interview. Mere fulfilment of minimum eligibility criteria laid down in the advertisement does not entitle automatically a candidate to be called for an interview. The decision of the institute Authority for short-listing of candidates shall be final and binding.
3. The candidate should bring original certificates at the time of interview for verification;
4. Depending on availability of qualified candidates, different departments may set different short-listing criteria;
5. No TA/DA would be paid for appearing Interview.
6. In case a suitable candidate for the posts is not found, a lower position may be considered for appointment against the post applied for.
7. The Institute reserves the right to cancel any application and/or post without assigning any reason thereof.

Dated 11/10/2023

Prof. (Dr.) Abhijit Lahiri  
Principal  
MCKV Institute of Engineering